Homeless Housing, Assistance and Prevention Program
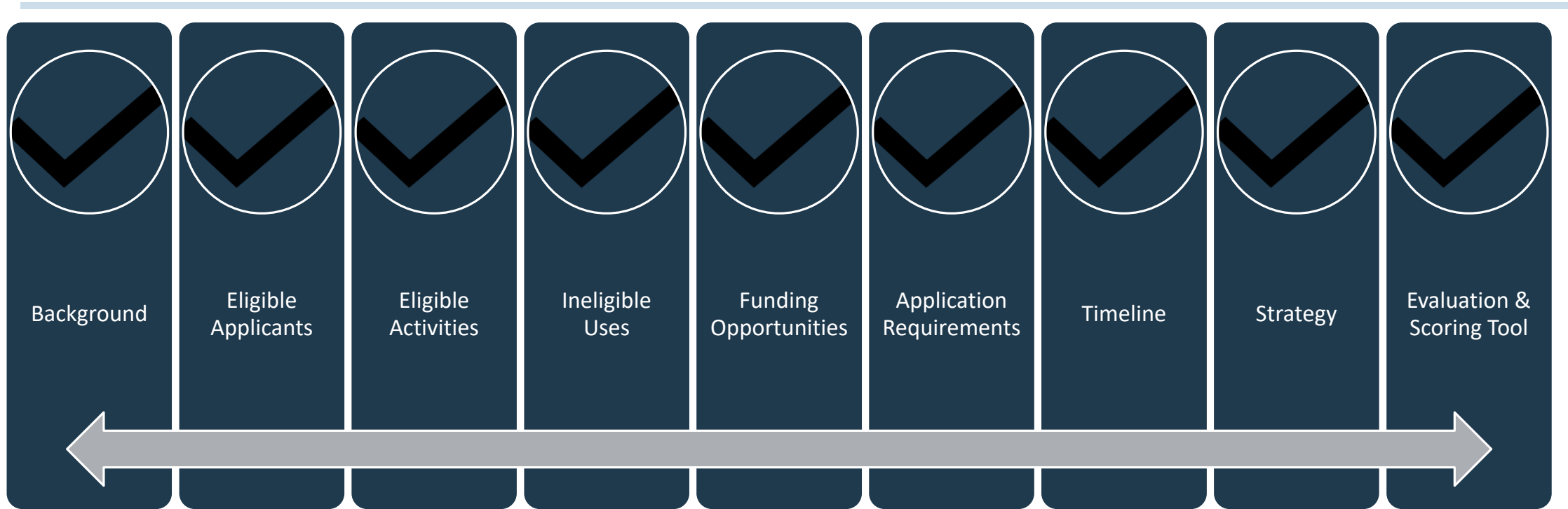# Rounds 1 & 2

Technical Assistance Workshop

JANUARY 23, 2023

Agenda

Background | Eligible Applicants | Eligible Activities | Ineligible Uses | Funding Opportunities | Application Requirements | Timeline | Strategy | Evaluation & Scoring Tool

Background

- The Homeless Housing, Assistance and Prevention (HHAP) Program, RoundS 1 & 2, are block grant   programs that were approved as part of Assembly Bills 101 and 83 respectively. These programs are administered by the California Interagency Council on Homelessness (Cal ICH).

- Each grant focuses on moving homeless individuals and families into permanent housing and on supporting the efforts of those individuals and families to maintain permanent housing while building regional coordination and a unified response to reduce and end homelessness.

- A proportion of the HHAP Round 1 and Round 2 funds was awarded to the County of Imperial and the other to the Imperial Valley Continuum of Care (CoC). The County of Imperial's allocation has been redirected to the CoC to be administered on their behalf.

- This RFP will award available funding under both the County of Imperial and the CoC.

Eligible Applicants

- Local Government Agencies
- Private Non-Profit Organizations
- For-Profit Organizations

- Applicants will be able to include subrecipients in a collaborative application in order to maximize effectiveness in addressing homelessness challenges. Sub-recipients must meet the same requirements as applicant(s).

Eligible Activities

HHAP Round 1 &2 programs requires subrecipients to expend funds on evidence-based solutions to address and prevent homelessness among eligible populations. **All project proposals must include a youth set aside component.** The proposed funding activities for HHAP Round 1 and 2 slightly differ from each other and therefore it is important to identify in the application which round of funds and eligible activity you wish to apply for.

HHAP 1 Activities

1. Delivery of permanent housing and innovative housing solutions (such as hotel and motel conversions).

2. Rental assistance and rapid rehousing.

3. Landlord incentives including but not limited to, security deposits and holding fees.

4. Prevention and shelter diversion to permanent housing.

5. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigations centers. Operating subsidies may include operating reserves.

6. Outreach and coordination (which may include access to job programs) to assist vulnerable population in assessing permanent housing and to promote housing stability in supportive housing.

HHAP 2 Activities

1. Delivery of permanent housing and innovative solutions, such as hotel and motel conversions.

2. Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.

3. Prevention and shelter diversion to permanent housing, including rental subsidies.

4. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, non-congregant shelters, interim or bridge housing, and navigation centers. Operating subsidies may include operating reserves.

5. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.

6. Street outreach to assist persons experiencing homelessness to access permanent housing and services.

Ineligible Uses

- HHAP funds cannot be used to supplant existing local funds for homeless housing, assistance and prevention unless a previously supporting service or project ends or are reduced for reasons beyond the control of the grantee and services or housing capacity will be lost as a result of these funds ending. These types of projects must first receive approval from Cal ICH.

  Example of Ineligible Project: A project which has received approval/commitment of funds for a homeless assistance program cannot request HHAP funds to replace the approved/committed funds.

  Example of Eligible Project: Projects that are limited one-time block grant, such as HEAP or other that will end or will be reduced for reasons beyond the control of the grantee can apply for funding.

- Reimbursements are not permitted for any activities incurred prior to the execution of an awarded HHAP Round 1 & 2 project.

Funding Opportunities

Eligible Uses	HHAP Round 1	HHAP Round 2 – CoC Funds	HHAP Round 2 – County Funds
Allocation - General	$2,366,548.75	$629,760.53	$164,280.57
Allocation - Youth Set Aside	$262,949.86	$69.973.39	$18,253.40
Total	**$2,629,498.61**	**$699,733.92**	**$182,533.97**

*Availability of funds includes applicable earned interest as of 1/17/2023

*As per Health and Safety Code Sections 50218(b) and 50218.5(f), projects must use the allocated youth-set aside amounts provided in the table or at a minimum ten percent (10%) of these funds to serve homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness.

Application Requirements

- Although it is not mandatory, it is recommended that applicants submit a Notice of Intent to Apply (Attachment D) to rhodahoffman@co.imperial.ca.us no later than January 25, 2023.
- All applicants are required to submit the fillable application (Attachment E) along with the supporting documentation requested in the application.
- All applicants must submit their worker's compensation and insurance documentation.
- All applicants must submit the Proposal Checklist (Attachment F).
- All applicants must submit the Certification Form (Attachment G).

Timeline

January 17, 2023	Release Request for Proposal (RFP) on IVCCC's website: IVCCC and County of Imperial Purchasing Department's website: Purchasing
January 23, 2023	HHAP Round 1 & 2 application workshop will be held via Zoom at 10:00 a.m.(workshop not mandatory but recommended). Interested participants must register via the following link: Workshop Registration
January 25, 2023	Notice of Intent to Apply form due via email to rhodahoffman@co.imperial.ca.us by 5:00 p.m.
January 26, 2023	Deadline for submission of applicant(s) questions to Rhoda Hoffman at rhodahoffman@co.imperial.ca.us by 5:00 p.m.
January 30, 2023	Applicant(s) Question & Answers posted to the IVCCC and Imperial County Purchasing Department websites by 5:00 p.m.
February 3, 2023	Submit three (3) hard copies and another digital copy on a USB of the application and related documents to County of Imperial Purchasing Department, 1125 Main Street, El Centro, CA by 4:00 p.m.
February 6 - 10, 2023	Scoring and Ranking Committee review and ranks projects
February 15-17, 2023	IVCCC Executive Board approves recommendations of Scoring and Ranking Committee.
February 21, 2023	IVCCC posts ranking on IVCCC website and mails out award letters.
April 30, 2025	HHAP Round 1 funds must be fully expended.
April 30, 2026	HHAP Round 2 funds must be fully expended.

Strategy

Analyze the eligible categories under each funding round and evaluate what types of projects/services the agency can provide and/or deliver through coordination with other agencies

Ensure proposals are aligned with the IVCCC funding principles, California's Housing First Policy, and can meet the RFP's Minimum Requirements found on Section J.1, the Eligibility Requirements found on Section J.2 and the Reporting Requirements found on Section J.3

Ask: does the proposed project(s) deliver a long term permanent housing solution or services that promote housing stability? Can I accomplish my project goals while meeting the required timeline? Did my application cover all the questions in the scoring criteria?

Evaluation & Scoring Tool

15 Applicant Capacity

20 Project Design and Approach

18 Financial Capacity, Feasibility and Sustainability

15 Past Performance

22 Coordination and Collaboration

10 Implementation & Timeliness

? Bonus Points

Questions & HHAP Resources

- Available resources such as Promising and Evidence Based Practices along with the HHAP Round 1 & 2 frequently asked questions can be found at https://bcsh.ca.gov/calich/hhap_program.html

- Program questions are due by Thursday, January 26 at 5:00 p.m. – please submit via email to Rhoda Hoffman at rhodahoffman@co.imperial.ca.us

- Responses will be posted on Monday, January 30, 2023 by 5:00 p.m. at the IVCCC and Imperial County Purchasing Department websites.

Thank You!