Homeless Housing, Assistance and Prevention Program (HHAP) Round 3 Youth Set-Aside
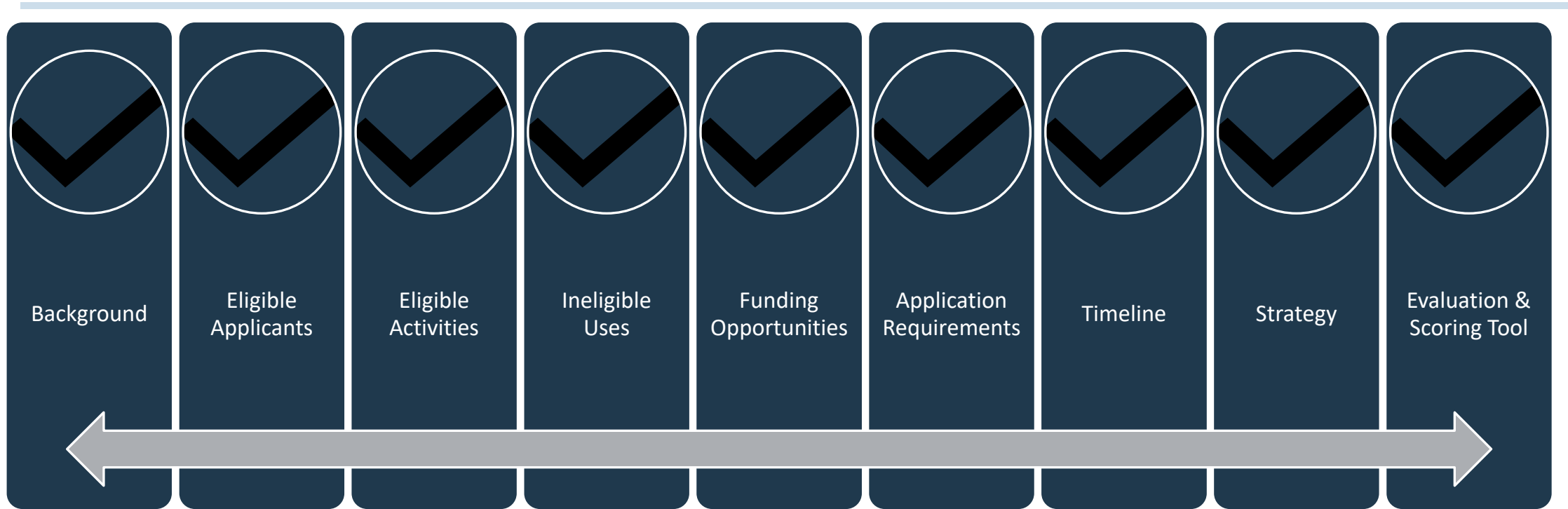
Technical Assistance Workshop

JUNE 5, 2024

Agenda

Background | Eligible Applicants | Eligible Activities | Ineligible Uses | Funding Opportunities | Application Requirements | Timeline | Strategy | Evaluation & Scoring Tool

Background

- Assembly Bill 140 signed into law on July 19, 2021 authorized a $1 billion block grant – Homeless Housing, Assistance and Prevention Program Grant (HHAP) Round 3.

- HHAP Round 3 is designed to build on regional coordination developed through previous rounds of the Homeless Emergency Aid Program (HEAP), HHAP, and COVID-19 funding.

- HHAP Round 3 funds should be used to continue to build regional coordination and a unified regional response to reduce and end homelessness informed by a best-practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing.

Background (continued)

- The County of Imperial and IVCCC were awarded an initial disbursement of $1,022,165.48, and a remainder disbursement of $3,066,496.42, with a combined total of $4,088,661.90.

- Available through this RFP is $408,867.17, for the purpose of one or a combination of the following eligible activities: permanent housing, rapid rehousing, street outreach, and services coordination.

- **This release of funding requires funds to be used solely for unaccompanied homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness.** Funds spent under this provision must still also comply with the eligible use requirements of Health and Safety Code section 50220.7(e).

Eligible Applicants

- Local Government Agencies
- Non-Profit Organizations
- For-Profit Organizations

Applicant(s) may include subgrantees in a collaborative application to maximize effectiveness in addressing homelessness challenges. Applicant subgrantees must meet the same requirements as applicant(s). All applicant subgrantees must meet the same requirements as applicant(s) and must adopt a Housing First approach to the delivery of services.

Eligible Applicants (continued)

Applicants must :

- Comply with the conditions of Agreement.
- Implement Housing First Policy.
- Use Homeless Management Information System (HMIS)/ HMIS comparable database and Coordinated Entry System(CES).
- Comply with IVCCC Written Standards.
- Comply with reporting requirements.
- Adhere to the expenditure deadline of 04/30/2026.
- Submit a detailed project description, project schedule of target activities, a detailed project budget narrative, detailed budget with line-item breakdown(s) of project costs with their proposal.
    - ➤ Permanent housing project applicant(s) must include: construction schedule or gantt chart, total number of housing unit(s) being provided, number of beds the housing unit(s) will be able to adequately house and any other relevant information.

Eligible Activities

HHAP Round 3 requires subrecipients to expend funds on evidence-based solutions to address and prevent homelessness among eligible populations. On June 9, 2022, the IVCCC Executive Board approved a specific list of eligible activities based on local need. These activities were ranked from highest to lowest priority and their priority rank will be utilized as part of the application's scoring and ranking process. The eligible activities approved by the IVCCC Executive Board and available through this RFP are as follows (next slide):

Eligible Activities (continued)

1. Delivery of permanent housing and innovative housing solutions (such as hotel and motel conversions).

2. Rapid re-housing, including rental subsidies and incentives to landlords, such as security deposits, holding fees and non-congregate emergency shelter to bridge participants from literal homelessness to permanent housing. Proposed RRH programs are not eligible if non-congregate emergency shelter is provided without RRH services.

3. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.

4. Street outreach to assist persons experiencing homelessness to access permanent housing and services.

Ineligible Uses

- HHAP funds cannot be used to supplant existing local funds for homeless housing, assistance and prevention unless a previously supporting service or project ends or are reduced for reasons beyond the control of the grantee and services or housing capacity will be lost as a result of these funds ending. These types of projects must first receive approval from Cal ICH.

  Example of Ineligible Project: A project which has received approval/commitment of funds for a homeless assistance program cannot request HHAP funds to replace the approved/committed funds.

  Example of Eligible Project: Projects that are limited one-time block grant, such as HEAP or other project that will end or will be reduced for reasons beyond the control of the grantee can apply for funding.

Ineligible Uses (continued)

- Reimbursements are not permitted for any activities incurred prior to the execution of an awarded HHAP Round 3 project.

- Administrative costs are not an eligible expense under the HHAP grants for applicant(s). Indirect costs associated with carrying out program related activities should be included in the program budget submitted and not classified as administrative costs. All indirect costs shall:

  ✓ Be labeled clearly in the proposed budget provided with the proposal and

  ✓ Must be allowable, reasonable and necessary

Funding Opportunities

Eligible Activity	Amount Available
Rapid Rehousing	$87,928.21
Street Outreach	$21,505.38
Services Coordination	$21,505.38
Permanent Housing and Innovative Solutions	$277,928.20
Total	$408,867.17

* The minimum amount that can be requested for each proposal is set at $21,505.38, while the maximum amount is $408,867.17.

Application Requirements

- All applicants must submit the Proposal Checklist (Attachment C).
- All applicants are required to submit the fillable application (Attachment D) along with the supporting documentation requested in the application.
- All applicants must submit their worker's compensation and insurance documentation.
- All applicants must submit the agency Certification Form (Attachment E).

Timeline

May 23, 2024	RFP released on IVCCC's website: IVCCC and County of Imperial Purchasing Department's vendor portal: PlanetBids
June 5, 2024	Technical assistance workshop will be held via Zoom at 10:00 a.m. (workshop not mandatory but recommended). Interested participants must register via the following link: HHAP 3 RFP for Youth Set-Aside Technical Assistance Workshop
June 7, 2024	Deadline for submission of applicant(s) questions to be entered on Imperial County Purchasing PlanetBids vendor portal by 10:00 a.m.
June 12, 2024	Applicant(s) question and answers posted to the IVCCC and Imperial County Purchasing PlanetBids vendor portal by 5:00 p.m.
June 20, 2024	Deadline for proposal submission will be June 20th by 4:00 p.m. on Imperial County Purchasing PlanetBids vendor portal.
June 25, 2024	Scoring and Ranking Committee review and rank projects
July 3, 2024	IVCCC Executive Board takes actions on recommendations of Scoring and Ranking Committee.
July 8, 2024	IVCCC posts ranking on IVCCC website and mails out award letters.
April 30, 2026	HHAP Round 3 funds must be fully expended.

Strategy

Analyze the eligible categories under HHAP Round 3 and evaluate what types of projects/services the agency can provide and/or deliver through coordination with other agencies.

Ensure proposals are aligned with the IVCCC Written Standards, HHAP Round 3 Action Plan, and California's Housing First Policy.

Applicant must determine if they can meet the RFP's Minimum Requirements found on Section 9.

Ask: does the proposed project(s) deliver a long-term permanent housing solution or services that promote housing stability? Can I accomplish my project goals within the required timeline?

Evaluation & Scoring Tool

20 Applicant Capacity and Commitment to Housing First

20 Project Design and Approach

18 Financial Capacity, Feasibility and Sustainability

15 Past Performance

22 Coordination and Collaboration

10 Implementation & Timeliness

5 Application Completeness

*Additional bonus points may be allocated

Questions & HHAP Resources

- Available resources such as Promising and Evidence Based Practices along with the HHAP Round 3 frequently asked questions can be found at https://bcsh.ca.gov/calich/hhap_program.html.

- Program questions are due by Monday, June 7, 2024 at 10:00 a.m. – please submit via Imperial County Purchasing PlanetBids vendor portal

- Responses will be posted on Tuesday, June 12, 2024 by 5:00 p.m. at the IVCCC and Imperial County Purchasing PlanetBids vendor portal.

PlanetBids Portal

Process to submit Questions and Answers and Proposal is through PlanetBids portal. For support, applicants may reach out to rhodahoffman@co.imperial.ca.us or PlanetBids technical support

PlanetBids Portal

Thank You!